



# POPPY SOLOMON

## YA FICTION EDITOR & PROOFREADER

*'As an editor, Poppy was thorough and methodical, her critical approach tempered by an immense passion for character and craft'*  
-- Alice Woodland, author of Mooney River

### SUMMARY

Hi! I'm a specialist young adult (YA) fiction editor looking to partner with publishers to help create incredible novels for teens. My experience as an ARC reader and reviewer on 'bookstagram' gives me unique knowledge of the YA market (@poppysvintagebooks). As I continue to gain training and experience in publishing, my passion for creating high-quality books grows, as well as my goal to see Australian YA expand and solidify its place in publishing globally.

### SKILLS

- Copy Editing, Line Editing & Proofreading
- YA beta reading
- YA book marketing (+ influencer marketing)
- Microsoft Office Suite (proficient with Track Changes)
- Working with briefs + style guides

### EDUCATION

#### Bachelor of Communication

University of the Sunshine Coast

#### Essential Copy Editing

Publishing Training Centre  
(currently studying)

### EXPERIENCE

#### Freelance Author Assistant & Editor

All Write (2020-Present)

- Currently being rebranded to Poppy's Pages, All Write is my freelancing business through which I assist authors and publishers with editing, marketing, self-publishing and book coaching
- Through the All Write blog I discuss various writing, publishing and editing topics
- I created a series of author worksheets/guides, from novel outlining to social media marketing (available on my website)

#### Publishing Assistant (Freelance)

Large Hope Publishing (2021-Present)

- Editing business books
- Social media content creation + scheduling
- PR such as media kits and podcast appearances
- Writing + editing blog posts

#### Digital Marketing Manager (Freelance)

Curtis Press Publishing (2019-Present)

- Assistance with digital marketing channels such as social media and the business website + shop

#### Editorial Intern

Firefly Education (2018)

- Editing + proofreading educational books and web content

#### Newsletter Editor

Twin Waters Residents Association (2018)

- Writing + editing a monthly newsletter distributed locally
- Sourcing stories from residents, organisations + local experts and building relationships with local businesses
- Adhering to strict deadlines + creating a style guide

## REFERENCES

Contact details provided upon request

"Poppy recently proofread a fiction manuscript for us and I was impressed with her knowledge. I was immediately confident I could trust her work because of the level of detail she applied, and the higher level grammatical mistakes that she identified. **I recommend Poppy as a fiction line editor and proofreader.**"

*Carolyn Martinez, Hawkeye Publishing  
Director*

"Poppy was a great help; she took her role with great seriousness and helped us shape the Newsletter. **She created a standard guideline, style guide, and a monthly timeline which was circulated to those on the committee... she adhered to the timeline, and the monthly newsletter was available on time at the end of each month.** She contributed well, worked well and diligently with virtually no supervision. Readers and residents in the Sunshine Coast Community of all ages praised the changes she made to the Newsletter."

*Tony Freeman, Twin Waters Residents'  
Association President*

**"Poppy's wisdom saved me weeks in putting together an actionable marketing plan** and sparkly media kit for the release of Three Women in November. She's also the perfect sounding board for marketing ideas. A blessing for any author."

*Jim Shomos, Romance Author*

"Poppy is a rare, glistening gem. Somehow possessing the tenacious hustle of youth alongside the calm wisdom of experience, **she helped me sculpt my manuscript into something I could be proud to share with the world.** As a virtual assistant, Poppy was caring and patient every step of the way. As an editor, she was thorough and methodical – her critical approach tempered by an immense passion for character and craft. I am so glad I found Poppy, and look forward to working with her in the future."

*Alice Woodland, YA Author*

"Poppy has done a very professional and enthusiastic job of developing social media for Curtis Press. **Her advice and organisational skills are very impressive** as is her ability to work using social media software like Hootsuite. I am looking forward to working with Poppy in 2020 onwards where I intend to use her web development skills."

*Neil Shuttlewood, Curtis Press Publishing  
Founder*

"Poppy has been more than just an editor, she has held my hand, in the virtual online sense, through many confidence crises. **She is helpful, professional and knowledgeable.** She has given me confidence to use her services going forward."

*Natalie Simmonite, Romance Author*

**IPEd.** Institute of  
Professional  
Editors  
Associate Member